SAASS Computing Services
Mini Orientation Guide

SAASS Website: http://www.saass.vt.edu

SCS Website: http://www.saass.vt.edu/computing/

- The mission of SAASS Computing Services (SCS) is one to enhance the academic experience of each student-athlete through provision of advanced technology.
- VT Acceptable Use Guidelines: http://www.policies.vt.edu/acceptableuse.html
- SCF Acceptable Use Guidelines: http://www.saass.vt.edu/docs/scs_aup.pdf
- All lab web traffic is monitored using a proxy server. This means that traffic that is deemed inappropriate will be blocked and logged. If you need access to blocked site, please see the systems administrator.
- All printing is monitored; excessive amount of printing may result in the loss of the privilege to print.
- To logon use the please fill out an account request form to get a lab user account.
- Please back up files you save on the lab computers. SAASS will not be responsible for lost files.
- Please note that the computers are programmed to auto-logoff an inactive user after a total of six minutes; a one minute warning is given after five minutes.
- Please refrain from making too much noise when you are in the lab… other people have work to do too! This includes talking on your cell phone.
- Please try to clean up around you when you are done in the lab; throw out trash, push in your chair, log-off the computer, etc.
- No food or tobacco (including chewing tobacco) is allowed in the lab. Beverages are only allowed if they are in a spill-proof container.
- Do not try to install programs on the computers; if you need something installed, see the systems administrator.
- If you need to borrow a laptop, please download a form from the SAASS office or the website and then follow the guidelines specified on the form.
- Please remember that the computer labs and laptops provided by SCS are for student-athletes and members of the Virginia Tech Athletics Department only.